

Proxy Appointment Form

Strata Schemes Management Act (2015)

RETURNING YOUR PROXY TO CENTURY 21 COYLE & EVERETT

Post your signed and dated proxy form to COYLE / EVERETT PO Box 7044 Bondi Beach NSW 2026 or via facsimile to 02 9130 3368 or via email to admin@cere.com.au Voting by proxy ensures meetings are not adjourned due to lack of quorum. Please take the time to vote and have your say in the management of your strata scheme.

OWNER AND PROXY DETAILS						
Date Strata Plan # Str	n# Strata Plan Address					
I/we	the owner/s of					
Name	Lot/Unit #					
appoint of						
Name lot/unit (if applicable)						
As my/our proxy for the purposes of meetings of the owners corporation (including adjournments of meetings).						
Period or number of meetings for which appointment o	f proxy has effect (please tick box):					
1 meeting meetings	1 month months					
No.	No.					
12 months or 2 consecutive Annual General Meetings						
Note: The appointment cannot have effect for more than 12 more						
meetings, whichever is the greater. If no selection is made by the person giving the proxy, the proxy is effective for one meeting.						
Authorities (please tick):						
This form authorises the proxy to vote on my/our behalf on all m	atters.					
This form authorises the proxy to vote on my/our behalf on the f	ollowing matters only:					
I hereby nominate myself to be a member of the executive committee.						
I hereby nominate of lot	to be a member of the executive committee.					
						
If a vote is taken on whether the strata managing agent should be appointed or remain in office, or whether						
another managing agent is appointed, I/we want the proxy to vote as follows:						
Signature of owner/s	Signature of proxy					



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Notes on Appointment of Proxies

- 1. This form is ineffective unless it contains the date on which it was made and it is given to the secretary of the owners corporation at least 24 hours before the first meeting in relation to which it is to operate (in the case of a large strata scheme) or at or before the first meeting in relation to which it is to operate (in any other case).
- This form will be revoked by a later proxy appointment form delivered to the secretary of the owners corporation in the manner described in the preceding paragraph.
- 3. This form is current from the day on which it is signed until the end of the period (if any) specified on the form or the first anniversary of that day or at the end of the second annual general meeting held after that day (whichever occurs first).
- 4. If a person holds more than the total number of proxies permissible, the person cannot vote using any additional proxies. The total number of proxies that may be held by a person (other than proxies held by the person as the co-owner of a lot) voting on a resolution are as follows:
 - (a) if the strata scheme has 20 lots or less, one,
 - (b) if the strata scheme has more than 20 lots, a number that is equal to not more than 5% of the total number of lots.
- 5. A provision of a contract for the sale of a lot in a strata scheme, or of any ancillary or related contract or arrangement, is void and unenforceable to the extent that it:
 - (a) requires the purchaser of a lot, or any other person, to cast a vote at a meeting of the owners corporation at the direction of another person, or
 - (b) requires the purchaser to give a proxy at the direction of another person for the purpose of voting at a meeting of the owners corporation (that is a person cannot rely on any such proxy to cast a vote as a proxy).

Notes on Rights of Proxies to Vote

- 1. A duly appointed proxy:
 - (a) may vote on a show of hands (or by any other means approved by a general resolution at a meeting of the owners corporation), subject to any limitation in this form, or may demand a poll, and
 - (b) may vote in the person's own right if entitled to vote otherwise than as a proxy, and
 - (c) if appointed as a proxy for more than one person, may vote separately as a proxy in each case.
- 2. A proxy is not authorised to vote on a matter:
 - (a) if the person who appointed the proxy is present at the relevant meeting and personally votes on the matter, or
 - (b) so as to confer a pecuniary or other material benefit on the proxy, if the proxy is a strata managing agent, building manager or on-site residential property manager, or
 - (c) if the right to vote on any such matter is limited by this form.

Optional Voting (please circle)

I/we request that my/our proxy records my votes as follows:

Motion 1	YES	NO	Motion 16	YES	NO
Motion 2	YES	NO	Motion 17	YES	NO
Motion 3	YES	NO	Motion 18	YES	NO
Motion 4	YES	NO	Motion 19	YES	NO
Motion 5	YES	NO	Motion 20	YES	NO
Motion 6	YES	NO	Motion 21	YES	NO
Motion 7	YES	NO	Motion 22	YES	NO
Motion 8	YES	NO	Motion 23	YES	NO
Motion 9	YES	NO	Motion 24	YES	NO
Motion 10	YES	NO	Motion 25	YES	NO
Motion 11	YES	NO	Motion 26	YES	NO
Motion 12	YES	NO	Motion 27	YES	NO
Motion 13	YES	NO	Motion 28	YES	NO
Motion 14	YES	NO	Motion 29	YES	NO
Motion 15	YES	NO	Motion 30	YES	NO

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Peter Coyle peter@cere.com.au or Graham Butcher graham@cere.com.au