



## Proxy Appointment Form

### Notes on Appointment of Proxies

1. This form is ineffective unless it contains the date on which it was made and it is given to the secretary of the owners corporation at least 24 hours before the first meeting in relation to which it is to operate (in the case of a large strata scheme) or at or before the first meeting in relation to which it is to operate (in any other case).
2. This form will be revoked by a later proxy appointment form delivered to the secretary of the owners corporation in the manner described in the preceding paragraph.
3. This form is current from the day on which it is signed until the end of the period (if any) specified on the form or the first anniversary of that day or at the end of the second annual general meeting held after that day (whichever occurs first).
4. If a person holds more than the total number of proxies permissible, the person cannot vote using any additional proxies. The total number of proxies that may be held by a person (other than proxies held by the person as the co-owner of a lot) voting on a resolution are as follows:
  - (a) if the strata scheme has 20 lots or less, one,
  - (b) if the strata scheme has more than 20 lots, a number that is equal to not more than 5% of the total number of lots.
5. A provision of a contract for the sale of a lot in a strata scheme, or of any ancillary or related contract or arrangement, is void and unenforceable to the extent that it:
  - (a) requires the purchaser of a lot, or any other person, to cast a vote at a meeting of the owners corporation at the direction of another person, or
  - (b) requires the purchaser to give a proxy at the direction of another person for the purpose of voting at a meeting of the owners corporation (that is a person cannot rely on any such proxy to cast a vote as a proxy).

### Notes on Rights of Proxies to Vote

1. A duly appointed proxy:
  - (a) may vote on a show of hands (or by any other means approved by a general resolution at a meeting of the owners corporation), subject to any limitation in this form, or may demand a poll, and
  - (b) may vote in the person's own right if entitled to vote otherwise than as a proxy, and
  - (c) if appointed as a proxy for more than one person, may vote separately as a proxy in each case.
2. A proxy is not authorised to vote on a matter:
  - (a) if the person who appointed the proxy is present at the relevant meeting and personally votes on the matter, or
  - (b) so as to confer a pecuniary or other material benefit on the proxy, if the proxy is a strata managing agent, building manager or on-site residential property manager, or
  - (c) if the right to vote on any such matter is limited by this form.

### Optional Voting (please circle)

I/we request that my/our proxy records my votes as follows:

<b>Motion 1</b>	YES	NO	<b>Motion 16</b>	YES	NO
<b>Motion 2</b>	YES	NO	<b>Motion 17</b>	YES	NO
<b>Motion 3</b>	YES	NO	<b>Motion 18</b>	YES	NO
<b>Motion 4</b>	YES	NO	<b>Motion 19</b>	YES	NO
<b>Motion 5</b>	YES	NO	<b>Motion 20</b>	YES	NO
<b>Motion 6</b>	YES	NO	<b>Motion 21</b>	YES	NO
<b>Motion 7</b>	YES	NO	<b>Motion 22</b>	YES	NO
<b>Motion 8</b>	YES	NO	<b>Motion 23</b>	YES	NO
<b>Motion 9</b>	YES	NO	<b>Motion 24</b>	YES	NO
<b>Motion 10</b>	YES	NO	<b>Motion 25</b>	YES	NO
<b>Motion 11</b>	YES	NO	<b>Motion 26</b>	YES	NO
<b>Motion 12</b>	YES	NO	<b>Motion 27</b>	YES	NO
<b>Motion 13</b>	YES	NO	<b>Motion 28</b>	YES	NO
<b>Motion 14</b>	YES	NO	<b>Motion 29</b>	YES	NO
<b>Motion 15</b>	YES	NO	<b>Motion 30</b>	YES	NO

Post your signed and dated proxy form to COYLE / EVERETT, PO Box 7044 Bondi Beach NSW 2026 or via facsimile to 02 9130 3368 or via email to [admin@cere.com.au](mailto:admin@cere.com.au), or directly to your Strata Manager listed below. Voting by proxy ensures meetings are not adjourned due to lack of quorum. Please take the time to vote and have your say in the management of your strata scheme.

Strata Managers:

Peter Coyle [peter@cere.com.au](mailto:peter@cere.com.au) or Graham Butcher [graham@cere.com.au](mailto:graham@cere.com.au)